



Islesboro Preschool

JOB POSTING – Teaching Assistant, June 25 - August 31

Seeking one full-time teaching assistant to work with the staff in the infant/toddler program for the Islesboro Preschool Summer Season. The ideal candidate should possess a strong passion for education, and be able to maintain effective, respectful working relationships with children, parents, and IPS staff.

Position reports to the Executive Director. Time commitment will be 40 hours per week.

Responsibilities will include:

- Assist the teacher in maintaining a safe & clean learning environment to assure the wellbeing and safety of children in the program.
- Actively participate with children to manage and encourage positive play experiences.
- Maintain a cooperative, positive, calm attitude and encourages that attitude and voice in others.
- Assist teacher in preparing for and implementing activities.
- Assist with flexible nap schedules
- Organize, prepare, and clean up daily snacks and lunch.
- Check and complete closing procedure for the classroom.
- Check and complete that the playground equipment is properly put away for the day.
- Empty trash and recycling daily - checking all trash containers.

Requirements:

- Minimum 18 years of age
- Communicates effectively, both orally and in writing
- Be able and motivated to be actively engaged with children
- Reference from ICS or Islesboro resident
- Clear background check as required by the State of Maine

Compensation: Commensurate with experience

To apply: Please submit a letter of interest and three professional references to Alex Wilbur by June 4th, 2018 by emailing: alex@islesboropreschool.org

